

SGB Agenda and Minutes

November 9, 2023

- I. **Members in attendance:** Bissell, Mizerak, Juhnke, Vallalar, Smith, Lara, Fuentes, Sevier, Boylan, Cabrera, Sotelo-Rivera, Blatter, Taylor, Clothier, Imam, Presley
- II. **Members absent:** Reeves, Meraz
- III. **Norms :**
 - A. Engagement in the meeting:
 - 1. SGB Members vs. non-SGB members. If you are not an SGB member you will sit away from the round table.
 - 2. How to comment- SGB: I will give 1 minute to discuss with your peer and then we will have a whole group discussion (Raise hands, no side conversations).
 - 3. Public comment must be scheduled before the meeting. Use this [form](#).
 - 4. Voting- roll call ya, or nay
 - B. Minutes- Voted on at the END of the meeting
 - C. Agenda- Items are below
- IV. **Old Business**
 - A. Title 1 Compliance
 - 1. Sending out [Parent Compact](#)
 - 2. Title 1 Meeting Scheduled (screencast video posted on website)
 - B. Revisit SEL
 - 1. HS SEL:
 - a) No SEL in December - next SEL January 5
 - b) [Second Semester](#) schedule (incorporates feedback of teachers)
 - c) At the end of the year, send out a vote to choose on what teachers like for SEL: First semester, Second semester, Everyday (like MS)
 - d) Proposal (Fuentes): Senior Meeting in December- Senior team will choose date and communicate
 - e) Student council- plan to use students these days instead of during normal class days
 - f) Suggestion (Bissell): start talking about SEL sooner, interest and outcome based. Send out a form for constituents to begin gathering feedback. Considerations:
 - (1) Think about impacts of HS having 4 classes + SEL (similar to MS)
 - (2) CE courses
 - (3) Build in time for homeroom (not 1st/ 8th because seniors have off periods, and attendance is usually lower)
 - (4) Student Voice in helping the culture of SEL (seniors liked 2 days a week)

| Representative | Role | Vote (SEL schedule) |
|------------------|--------------------|---------------------|
| Cristina Bissell | Principal | Yes |
| CJ Smith | Principal Designee | Yes |
| Matt Taylor | Social Studies | Yes |
| Caitlin Vallalar | HS Science | Yes |

| | | |
|------------------|------------------------------------|--------|
| Atzin Cabrera | HS Math | Yes |
| Beth Juhnke | HS English | Yes |
| Kristine Blatter | ELD | Yes |
| Lori Presley | Electives | No |
| Shazia Imam | Special Education Representative | Yes |
| Estefany Fuentes | School Support Representative | Yes |
| Tyreesa Reeves | Classified Employee Representative | Absent |
| Tim Boylan | DCTA | Yes |
| Kelly Mizerak | Intervention | Yes |
| Emily Sevier | 6th Grade (shared content) | Yes |
| Kelty Clothier | 7th Grade (shared content) | Yes |
| Shanrya Foster | 8th Grade (Shared content) | Absent |
| Cassandra Sotelo | Student Representatives | Yes |
| Cynthia Lara | Parent Representative | Yes |
| Guadalupe Meraz | Community Representative | Absent |
| Stephanie Hassel | Board Facilitator (nonvoting) | N/A |

2. MS SEL Schedule:

- a) Monday - SEL District-provided curriculum
- b) Tuesday - Study Hall
- c) Wednesday - Groups (Sims Fayola, CU Denver STEM)
 - (1) Or EdPuzzles/ Khan Academy
 - (2) Proposal (Kelty): Make additional groups for next semester by grade level
- d) Thursday - SEL District-provided curriculum
- e) Friday - 1:1 and Goal Setting
- f) Make SEL a grade
- g) Suggestion: Action taken for teachers who are not implementing
- h) SEL is not going anywhere. District requires 20 minutes a day
- i) Next year consideration: SEL same period, all grades

V. New Business

A. One anonymous Public Comment: Room Cleaning

1. From Z: His team is short staffed
2. PM FM: Please pick up large pieces of trash by end of day so they do not get stuck in vacuum

3. A&B schedule is only for the classroom floors, vacuuming / sweeping and mopping .
Trash, counter tops , sinks, doors / door handles will be cleaned daily .
 4. We do have a weekly periodic cleaning schedule for high dusting, vents , walls, windows / window ledges , door windows etc.
 - a) (A) schedule is for first floor classrooms.
 - b) (B) schedule is for second floor classrooms.
 - c) Monday - A, Tuesday- B, Wednesday- A, Thursday- B, Friday- A
 - d) Switches the week after
 5. Other best practices for cleaning: Stack chairs, cleanup large pieces of trash
 6. Contract (Boylan): Nothing says that Facilities has to clean your room, that is a professional responsibility for creating your learning environment. It's disrespectful to our students, Z/ facilities to not have a clean space
 7. Soap Dispensers: Z has moved them from inside restroom to one in between rooms in order to reduce the amount he's needing to replace
 8. Senior Volunteers Group to help clean-up around school
- B. Construction Updates:
1. Gym:
 - a) We can begin to move furniture in to new facility
 - b) New furniture arrives Nov 17
 - c) Basketball tryouts next W, Th, F
 - d) No students until after break
 2. Field:
 - a) Soccer field is almost done. Need to finish lights, etc around the field by end of year
 - b) Fence around the field, cannot close of completely
 - c) Field is artificial turf, everything outside of that is real sod (late March installation, May able to use)
 3. Tennis Court:
 - a) Matt is getting a quote to repurpose into multipurpose court
 4. Vestibule: construction 12/13-1/16
 5. A/V training for some staff: Legg, U'Ren, Willis, Smith, Hassel, Brown, Guadalupe, Maxey
 - a) Send out to others interested

VIII. Announcements/Celebrations - All (minutes)

IX. Minutes Approval - Secretary (minutes)

*Minutes Approval Roles: Spell-checker/Grammar, Votes passed, accuracy of language (might, consider, will), Dates checked

X. Adjournment

Next meeting date: December 7, 2023

***Times are a rough estimate. ***

In the Spirit of Dr. Martin Luther King, Jr. our early college community offers rigorous and meaningful education while empowering our students to become agents of change in our community and global society.

Sign up for public comment! [HERE](#)