

SGB Agenda and Minutes

January 4, 2024

- I. **Members in attendance:** Smith, Fuentes, Presley, Blatter, Juhnke, Mizerak, Lara, Vallalar, Hassel, Boylan, Cabrera, Sotelo, Taylor, Meraz, Imam, Reeves
- II. **Members absent:** Sevier, Bissell, Clothier, Foster
- III. **Norms :**
 - A. Engagement in the meeting:
 1. SGB Members vs. non-SGB members. If you are not an SGB member you will sit away from the round table.
 2. How to comment- SGB: I will give 1 minute to discuss with your peer and then we will have a whole group discussion (Raise hands, no side conversations).
 3. Public comment must be scheduled before the meeting. Use this [form](#).
 4. Voting- roll call ya, or nay
 - B. Minutes- Voted on at the END of the meeting
 - C. Agenda- Items are below
- IV. **Old Business**
 - A. Back Parking Lot Follow-Up (Smith)
 1. When the basketball court gets filled (done), Phipps will fill potholes in the North Parking Lot.
 - a) Z has had ticket in to get this fixed prior to 12/7 SGB Meeting
 2. Resurfacing and Relining north parking lot will only happen if bond happens, then realistically will not happen for another year
 3. Steel trash cans will be repositioned around lot
 - a) Z will submit a ticket to get more trash cans
 4. January 4th North parking lot should be done
 5. Lighting: Some was taken down due to construction, but will be turned on
 - a) DPS facilities will also address lighting (dates TBD)
 - B. MS behavior Support (Muniz)
 1. Reassigned MS deans to specific spots in back hallways
 2. Split up some student schedules (6th grade)
 3. Will shift recess over to new school grounds
- V. **New Business**
 - A. **Personnel Committee Training -**
 1. Please, ensure that the Personnel Committee (PC) or Hiring Committee is trained to conduct interviews for potential RIBS as these interviews will begin in January. Committees should also be trained to interview candidates in the event of a vacancy. As a reminder the [Personnel Committee Training](#) is now on the LMS! We recommend that you complete this by **12/15/23**. (Smith)
 - a) Email Mr. Smith if you'd like to be apart of the committee
 - b) Should be separate from SGB (anyone can join)
 - B. [Calendar and Bell Schedule for 24-25 SY](#) (Jim Trainer)
 1. One pager: <https://bit.ly/SGB2425Calendar>
 2. Can we add in DMLK's last day into the calendar (not clear)
 3. Motion to approve the bell schedule proposal:

Representative	Role	Vote
Cristina Bissell	Principal	N/a
CJ Smith	Principal Designee	Yes
Matt Taylor	Social Studies	Yes
Caitlin Vallalar	HS Science	Yes
Atzin Cabrera	HS Math	Yes
Beth Juhnke	HS English	Yes
Kristine Blatter	ELD	Yes
Lori Presley	Electives	Yes
Shazia Imam	Special Education Representative	Yes
Estefany Fuentes	School Support Representative	Yes
Tyreesa Reeves	Classified Employee Representative	Yes
Tim Boylan	DCTA	Yes
Kelly Mizerak	Intervention	Yes
Emily Sevier	6th Grade (shared content)	Absent
Kelty Clothier	7th Grade (shared content)	Absent
Shanrya Foster	8th Grade (Shared content)	Absent
Cassandra Sotelo	Student Representatives	Yes
Cynthia Lara	Parent Representative	Yes
Guadalupe Meraz	Community Representative	Yes
Stephanie Hassel	Board Facilitator (nonvoting)	N/A

- C. 5-8-1 Any educator member of the CSC, through consensus vote of the CSC, can request CSC training provided by the district regarding CSC purpose, procedures and the delineation of roles between the SLT, ILT, and CSC. (Boylan)
1. Essentially, a reminder to ensure that all those included in the SLT, ILT, and CSC understand that, through a vote in SGB, can be assigned district training to repair a specified deficiency as identified by/submitted through the SGB public comment process.
 - a) Unclear: what role does SGB play within Innovation plan

2. General understanding and knowledge regarding the implementation of this contract clause.
 - a) [DCTA contract](#) (page 13)
 - b) Dr V requests more teacher voice (question on how to do this)
 - (1) Public comment form sent prior to meetings
 - (2) Request for additional department time to have time to discuss SGB issues and knowing meeting items ahead of time
 - (3) SGB representatives can hold a time for constituents to come and discuss items on agenda
 - (4) Possible standing meeting one week later if a vote is needed
 - c) Next staff meeting and grade level meeting: present on what SGB is, bylaws, what constituents mean, etc.
 - d) Boylan and Smith will look through contract and bylaws
- D. Senior's last day (Boylan)
 1. Clarification around the decision for senior's last day and the way the determination came about.
 - a) CE students last day (May 8, on campus students CCA) is the same as DMLK students (May 24). CE grades are not due May 8.
 - b) Logistical and management issues impacted the decision to make May 24 Senior's last day. It is hard when classes are mixed Juniors/ Seniors and seniors finish early. Attendance becomes an issue in other grades.
 - c) Dr V- students are not incentivized to come the last few weeks
 - d) Will students need to come back the last week to do walk through, parade, and checkout, or will that be prior to May 24 (Smith will work with Mr. Legg)
 - (1) Some students have expressed wanting to do this prior to May 24, and not come back
 - e) Not all students need to do a senior defense. Students will be notified within coming weeks and will happen late April/ early May
 2. Graduation will be non student day

VIII. Announcements/Celebrations - All (minutes)

1. Nice to work from home Jan 2nd
2. Like the calendar for next year

IX. Minutes Approval - Secretary (minutes)

*Minutes Approval Roles: Spell-checker/Grammar, Votes passed, accuracy of language (might, consider, will), Dates checked

X. Adjournment

Next meeting date: February 1, 2024

Times are a rough estimate.

In the Spirit of Dr. Martin Luther King, Jr. our early college community offers rigorous and meaningful education while empowering our students to become agents of change in our community and global society.

Sign up for public comment! [HERE](#)