



Dr. MARTIN LUTHER KING, Jr.
EARLY COLLEGE

SGB Agenda
August 20, 2018

I. Call to Order - Jacobs

Rachel Jacobs called to order at 3:01 PM

Members in attendance: Rachel Jacobs, Heather Williams, Rachael Amundson, Stuart Ritchie, Nick Graves, Tiffany Gordon, Lindsey Kartchner, Danna Martinez (student rep), Lori Presley, Victoria VanHorn, Jim Trainer, Sydney Hiatt, Brandon Pryor (community member), ShyAnne Smith (parent), Beth Gish, CJ Smith, Kimberly Grayson, Kiara Roberts, Brian Cochran, Camille Galaviz, Yvette Ledezma (community member), Charity Mathis (parent).

Members absent: Jody Wickers

II. Introductions - Jacobs (10 minutes)

- All attending members introduced themselves to the group, including community members, parent, and student representative.
- Reviewed meeting agenda

III. Social Contract - Smith (15 minutes)

- CJ outlined group expectations to create social contract
- SGB broke into 4 groups to create desired expectations
- Each group shared top 2 most important things on list with the group (CJ Smith Scribing)
- CJ Smith reviewed final points shared by each group
 - Rachel Jacobs explained the process of using social contracts in our classrooms and with SGB
- All attending members signed document

IV. Review Meeting Structure - Kartchner (15 minutes)

1. Structure moving forward
 - a. Open**
 - i. Facilitator
 - b. Reports**
 - i. Action items from previous meeting or public comments
 - ii. Review steps needed to address those action items
 - c. Public Comment**
 - i. Meetings open to the public
 - ii. Electronic sign-up form tinyurl.com/SGBcomment



Dr. MARTIN LUTHER KING, Jr.
EARLY COLLEGE

- iii. Kartchner and Roberts will review public comments, and bring applicable ones to SGB meetings
- iv. Will allow up to 5 in person comments- reserved for students- 2 minutes each
 - 1. Donna Martinez will share the tinyurl with student groups in the building
- v. Other comments will be read with no discussion, Items added to next meeting agenda

d. Agenda Items

- i. Timed
- ii. Lay out issues AND possible solutions

e. Announcements

- i. Pertinent to whole school before next meeting

f. Minute review and approval

- i. Secretary
- ii. Approve of notes going out to staff

g. Adjourn

- i. Facilitator

2. Public Comment

- a. tinyurl.com/SGBcomment

3. Suggest an agenda item

- a. There is a google form to submit. (link to be provided soon)
- b. Must be submitted by Thursday prior to meeting

V. Old Business

N/A- This was our first meeting

VI. New Business

- 1. Innovation Timeline - Jacobs (20 minutes)
 - a. One page innovation plan shared with each attending member
 - b. Rachel Jacobs went through beginning of document with group for a quick overview
 - c. **September 14th**- determine who is on the design team (SGB)
 - d. **Nov 16th**- rough draft of hefty girl. Sent to PMT (Portfolio Management Team) to review
 - e. **Dec 20th**- sent back with any revisions needed.
 - f. Roll out to teachers after Holiday break
 - i. Teachers get 2 weeks to review before staff vote
 - g. **February 21st**- final school board vote.



Dr. MARTIN LUTHER KING, Jr.
EARLY COLLEGE

2. Innovation Reform Plan- Amundson (25 minutes)
 - a. Quick explanation of what innovation plan can/cannot do (school colors, class size, etc)
 - b. All members were provided with electronic or paper copy of annotation note catcher
 - i. Every member needs to mark for delete/add/wonderings in each section
 - c. Group leaders
 - i. Kartchner
 - ii. Presley
 - iii. Cochran
 - d. 15 minutes to work independently working on the "Culture" section (pg.11-20. A-H)
 - e. Amundson brought group back together- five people share out
 - i. Trainer- where are we actually different from district policy? More DMLKJEC specific
 - ii. Gordon- the are the lists of clubs/partnerings necessary
 - iii. Presley- a lot of edits are based on needing to update numbers.
 - iv. Brandon- Trauma and counseling support, emphasis on ELA-PAC and Black parents (will provide with data on changing demographics)
 - f. Homework
 - i. Complete process for the entire document prior to the next meeting (Sep. 10th)

VII. Announcements/Celebrations - All (2 minutes)

- a. Roberts- All students were comfortable
- b. ShayAnne- School environment is so positive that her son wants to be here
- c. Gordon- Welcome red carpet was great
- d. Amundson- New teacher celebrating the BEST first day!
- e. Jacobs- Harrison was excited about his progress with his students
- f. VanHorn- 6th grade is so polite
- g. Grayson- provided numbers on student enrollment as of 8/20/18
 - i. Need to find 46 students to meet projected number for funding (waitlist or actual enrolled?)
 - ii. Office is calling daily to check on enrolled students

VIII. Minutes Approval - Williams (3 minutes)

Gordon motion to approve minutes. Kartchner seconds the motion

Yes= 17

IX. Adjournment

Adjourn by Jacobs @ 4:49 PM

Next meeting date: September 10th



Dr. MARTIN LUTHER KING, Jr.
EARLY COLLEGE

*** Times are a rough estimate. ***

In the Spirit of Dr. Martin Luther King, Jr. our early college community offers rigorous and meaningful education while empowering our students to become agents of change in our community and global society.