



Dr. MARTIN LUTHER KING, Jr.  
EARLY COLLEGE

**SGB Minutes**  
**September 23, 2019**

**I. Call to Order - Jacobs**

**3:05 PM**

**Members in attendance:** Rachel Jacobs, Heather Williams, Lindsey Kartchner, Susannah Clark, Danna Martinez, Camille Galaviz, Erin Harris, Jody Wickers, Brian Cochran, Nick Graves, Beth Gish, Lori Presley, Heather Morris, CJ Smith, Jamie Ludwick, Jim Tainer, Kiara Roberts, Ty Hall, Kimberly Grayson, Rachel Jacobs, Esmerelda

**Non-Members in attendance:** Glidden, Onwegbu, Bowen, Apio-White, Dr. O, Farnham, Hawkins

**Members absent:** Hiatt

**II. Introductions if necessary - Jacobs**

(N/A)

**III. Review Social Contract - Smith - Skipped today due to start time**

**IV. Reports - Jacobs**

N/A

**V. Public Comment - Jacobs**

None

**VI. Old Business**

n/a

**VII. New Business**

1. DMLK Succession Plan Brainstorm (Jacobs 10 minutes)
  - a. Members get 2 minutes to write down what they think is working in each of the categories listed below.
  - b. Split into groups of 10 to share ideas to create one comprehensive list
  - c. Culture, Leadership, Education Program, Teaching/Hiring, Governance and Finance
    - i. 2 planning periods/collab
    - ii. Teachers get money for supplies by department
    - iii. MLK gear



Dr. MARTIN LUTHER KING, Jr.  
EARLY COLLEGE

- iv. STL structure
- v. Coaching cycles
- vi. Hiring process, multiple steps
- vii. Flex in curriculum
- viii. SGB comp days
- ix. Regional Homecoming
- x. Individual school proms/dances/etc
- xi. Cultural events (B2S, Fall Fest)
- xii. Focus on equity
- xiii. Week-at-a-glance
- xiv. Advisory
- xv. Community events
- xvi. CE and CTE courses
- xvii. MS uniforms
- xviii. CKH
- xix. HS/MS team leads
- xx. Distributive leadership (admin to STL)
- xxi. Mental health team
- xxii. Intervention structures
- xxiii. Triathlon
- xxiv. Intense PD for new hires
- xxv. Funds for Center program
- xxvi. Student voice and accountability
- xxvii. PBL/Exhibition night
- xxviii. Jr Internships
- xxix. Personnel committee
- xxx. Counselors over grade level
- xxxi. Intentional book-end PD
- xxxii. Including paras in staff meetings

- 2. Trainer Science Rep (All 5 minutes)
  - a. Hiatt out till mid-October
  - b. Trainer step in as voting member in place of Hiatt
    - i. 15 vote yes (passed)
- 3. DMLK Enrollment with James Carpenter (Grayson 45 minutes)
  - a. Do we create focus groups to help highlight our MS??
  - b. Presenting information about what is happening in the area of MLK enrollment
  - c. Gradual increase of MS kids, but may drop off soon in Montbello area (why for this area only?)
    - i. Small household sizes, not a lot of real estate turn-over
  - d. Our capture rates have stayed stable
  - e. DPS must provide a seat for every student in the DPS district
  - f. Decline 2012-2014 due to more schools opening
  - g. Using census, real estate, and enrollment data
  - h. What happens if you show up in January?
    - i. Mid-year entries
    - ii. Prepared enrollment tracker every week against our funding
    - iii. If school is below the funding number those are the first that students are placed at.
    - iv. If everyone is full they go around to each school -"take turns"
  - i. What is taken into consideration for the "red-robin"- not all schools are a good fit



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- i. Trouble with the law, but we have MS students that they shouldn't be around
  - ii. In enrollment zone we are looked at as a boundary school
  - iii. Obligation to enroll quickly and collect information later
  - iv. They defer to address and family preference
  - v. Messaging on website changed to encourage students to provide transcripts
  - j. Do you know the shift of new to area vs. established (past 5 years)?
    - i. Not available at the time
  - k. HS capture rates remain stable
  - l. HS enrollment has grown across the zone
  - m. What % of kids go through the choice office?
    - i. 90%(ish) participate
      - 1. Online
      - 2. Office
      - 3. Mail
  - n. What are the influential factors for what people are picking?
    - i. Proximity (Success Express can change this)
    - ii. Perceived school quality
    - iii. Parent satisfaction
    - iv. FB
4. [Bylaws](#): adding additional SGB members (All 30 minutes)
- a. Are all STLs automatically SGB members?
  - b. We aren't elected/no one volunteers
  - c. Increases the amount of HS representation
  - d. Adding more people makes it harder to get a voting quorum
    - i. Next steps are to hold a full faculty vote for adding new members
    - ii. Presentation at meeting
    - iii. Have Stephanie help vote.
    - iv. Do not need DCTA differentiation
    - v. 15 vote yes to add new STLs
    - vi. Trainer will help Jacobs with presentation

**VIII. Announcements/Celebrations** - All (2 minutes)

- a. ALLY week for GSA
- b. Channel 4 news will be talking to Dorchester/Harrisons class that partnered with NASA
- c. We are over 32 kids on our enrollment

**IX. Minutes Approval** - Williams (3 minutes)

Minutes approved at 4:35



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\*Minutes Approval Roles: Spell-checker/Grammar, Votes passed, accuracy of language (might, consider, will), Dates checked

**X. Adjournment- 4:35**

Next meeting date: October 28, 2019

\*\*\*Times are a rough estimate.\*\*\*

*In the Spirit of Dr. Martin Luther King, Jr. our early college community offers rigorous and meaningful education while empowering our students to become agents of change in our community and global society.*